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ROYAL COURT OF JUSTICE
འབྲུག་གི་མངོན་མཐོ་ཁྲིམས་གྱི་འདུན་ས།
SUPREME COURT OF BHUTAN



SC (HRD-05)/2024/ 553

12/04/2024

Notification for submission of Promotion proposals for July 2024

The HR Division of the Supreme Court would like to inform the Drangpons of Dzongkhag and Dungkhag Courts that the promotion proposals for positions S5 A & above of all Judicial Personnel must reach the HRD of the Supreme Court by the **31st of May 2024**. The following documents must be submitted along with the **promotion proposal form**.

For Drangpons:

- (1) For Meritorious Promotions - Executive Performance Appraisal Forms for the last three years (2020 July-2021 June; 2021 July -2022 June; 2022 July-2023 June) (Refer to the Judiciary website)
- (2) For Broadband Promotions (2020 July-2021 June; 2021 July -2022 June; 2022 July-2023 June)
- (3) Promotion Summary Form (13/2) (Refer to RCSC website)
- (4) Valid Security Clearance Certificate
- (5) Valid Audit Clearance Certificate

For Judicial Personnel:

- (1) For Meritorious Promotions - Executive Performance Appraisal Forms for the last three years (2020 July-2021 June; 2021 July -2022 June; 2022 July-2023 June) (Refer to the Judiciary website)
- (2) For Broadband Promotions IWP for the last three years (2020 July – 2021 June; 2021 July-2022 June; 2022 July – 2023 June)
- (3) Promotion Summary Form (13/2)
- (4) Valid Audit Clearance Certificate
- (5) Valid Security Clearance Certificate
- (6) No Case Pending Certificate
- (7) Last Promotion Order (if it is not the first promotion)

Please note that judicial personnel can apply for S1 to SS1 promotions after 4 years

Therefore, all are requested to strictly adhere to this notification. **Kindly note that the proposals submitted after the deadline or incomplete proposals shall not be entertained. Please ensure all documents are completed and attached. The Human Resource Division will not be responsible should any promotions be denied due to incomplete documents. Please contact the Human Resource Division for inquiries.**

(Phurba Dorji)
Royal Court of Justice
Supreme Court

Cc:

1. The Hon'ble Chairperson, Royal Judicial Service Council, for kind information.
2. The Hon'ble Justices, Supreme Court, and High Court for kind information.
3. The Registrar General, High Court, for kind information
4. All Agencies within the Royal Court of Justice (BNLI, Dzongkhag and Dungkhag Courts), for kind information
5. Office Copy