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ROYAL COURT OF JUSTICE
འབྲུག་གི་མངོན་མཐོ་ཁྲིམས་ཀྱི་འདུན་ས།
SUPREME COURT OF BHUTAN



SC(HRD-)2025/3073

13th October, 2025

Notification for submission of Promotion proposals for January 2026

The HR Division of the Supreme Court would like to inform the Drangpons of Dzongkhag and Dungkhag Courts that the promotion proposals for positions S5 A & above of all Judicial Personnel must reach the HRD of the Supreme Court by the 7th of November 2025. The following documents must be submitted along with the proposal without which the promotion will not be submitted to the Royal Judicial Service Council: -

For Drangpons:

1. For Meritorious Promotions -Executive Performance Appraisal Form for last three years (2022 July-2023 June; 2023 July -2024 June; 2024 July-2025 June) (Refer to the Judiciary website)
2. For Broadband Promotions (2022 July-2023 June; 2023 July -2024 June; 2024 July-2025 June)
3. Promotion Summary Form (13/2) (Refer to RCSC website)
4. Valid Security Clearance Certificate
5. Valid Audit Clearance Certificate

For Judicial Personnel:

1. For Meritorious Promotions – IWP for last three years (2022 July-2023 June; 2023 July -2024 June; 2024 July-2025 June) (Refer to the Judiciary website)
2. For Broadband Promotions IWP for the last three years (2022 July-2023 June; 2023 July -2024 June; 2024 July-2025 June)
3. Promotion Summary Form (13/2)
4. Valid Audit Clearance Certificate
5. Valid Security Clearance Certificate
6. No Case Pending Certificate
7. Last Promotion Order (if it is not the first promotion)

Therefore, all are requested to strictly adhere to this notification. **Kindly note that the proposals submitted after the deadline or incomplete proposals shall not be entertained. Please ensure all documents are completed and attached. The Human Resource Division will not be responsible should any promotions be denied due to incomplete documents. Please contact the Human Resource Division for inquiries.**


(Karma Langchuk)
HUMAN RESOURCE OFFICER
ROYAL COURT OF JUSTICE
SUPREME COURT: BHUTAN

Cc:

- (1) The Hon'ble Chairperson, Royal Judicial Service Council, Supreme Court for kind information.
- (2) The Hon'ble Justices, Supreme Court and High Court for kind information.
- (3) The Registrar General, High Court.
- (4) The Notice Board.