

## **Registration and accreditation of Arbitrator and Negotiator**

The Bhutan Alternative Dispute Resolution Centre in collaboration with SAARC Arbitration Council would like to request the experienced professionals from various fields of studies for the registration and training to be certified as arbitrators and negotiators and those who are certified from the recognized institution can apply for accreditation.

1. Documents required for registration for domestic arbitration certification training are:

- a) Copy of updated Curriculum vita;
- b) Copy of valid CID;
- c) Copy of valid security clearance;
- d) Copy of medical certificate ;
- e) A university degree certificate;
- f) Document evidencing work experience of minimum of ten years in the relevant field of studies after the degree studies; and
- g) For those who are resigned or retired from the service shall attached the copy of separation and relieving order.

The Centre will provide certification training on arbitration to the applicant's selected.

2. Documents required for registration for domestic negotiator certification training are:

- a) Copy of updated Curriculum vita;
- b) Copy of valid CID;
- c) Copy of valid security clearance;
- d) Copy of medical certificate ; and
- e) For those who are resigned or retired from the service shall attached the copy of separation and relieving order.

The Centre will provide certification training on negotiation to the applicant's selected.

3. For accreditation a certified arbitrator and negotiator from the recognized institutions are requested to produce the following documents:

- 1) A certificate issued by a recognized institution certifying he or she as an arbitrator or negotiator;
- 2) An application desiring to get accredited by the Centre;
- 3) Copy of updated Curriculum vita;

- 4) Copy of valid CID;
- 5) Copy of valid security clearance;
- 6) Copy of medical certificate; and
- 7) Document evidencing his work experience in the relevant field of studies.
- 8) For those who are resigned or retired from the service shall attached the copy of separation and relieving order.

After reviewing all the necessary documents, the Centre may add him or her to the list or reject the application.

4. The Centre shall levy the following fees to arbitrator and negotiator update the selection confirmation:

Sl. No.	Particulars	Certification/Registration Fee (Nu.)	Listing/Accreditation Fee (Nu.)
1.	Arbitrator	10000	3000
2.	Negotiator	1000	NA

Please have the document submitted to the Bhutan Alternative Dispute Resolution Centre, Chubachu on or before December 7, 2018 by 04:00 pm.

For any queries, please contact Administrative Department: Mr. Suba Dhan Rai at 02-330727/17620278